

Douglass Township Board
Regular Board Meeting
Douglass Township Hall

June 18, 2025
7:00 p.m.
Agenda

1. Call to Order 7:01PM

2. Pledge of Allegiance

3. Roll Call

Present- Tester, Huff, Sowles,
Bunting, Cordray

Absent

N/A

4. Approval of Minutes

Motion to approve Minutes

By: Sowles

2nd: Tester

Discussion

Vote: Yays: 5

0

5. Approval of Agenda

Information: Add stamp purchasing to item I by Tester

Motion: To approve agenda with changes stated

By: Tester

2nd: Bunting

Discussion

Vote: Yays: 3

Nays: 2

Motion carried

6. Public Comment on Agenda Items

none

7. Reports

Treasurer Report

Becky Sowles -

Information: Taxes to be sent out July 1, 2025

Motion: To accept treasurer report as written

By: Sowles

2nd: Huff

Discussion:

Vote: Yays: 5

Nays: 0

Motion carried

Clerk Report

Holly Huff -

Information: Damage to bathroom, contact was made and repairs will be done.

Motion: To accept repair from party who damaged.

By: Sowles

2nd: Bunting

Vote: Yays: 5

Nays: 0

Motion carried

Information:

Motion: To except clerks report

By: Tester

2nd: Bunting

Vote: Yays: 5

Nays: 0

Motion carried

Eric Tester - PC

Information: Nothing to report

Ken Bunting- ZBA & Fire Board

Information: Nothing to report

Zoning Administrator Report

Dave Kelsey - Absent from meeting due to family emergency

Information: Report given by Huff 2 permits approved, 1 violation complete, 4 violations open

Motion: To accept administrator report as written

By: Tester

2nd: Bunting

Vote: Yays: 5

Nays: 0

Motion carried

Supervisor: No report

8. Old Business

a. BS&A

Information: Fine tuning GL numbers

Treasure position update:

5 Resume's received, be ready to discuss and decide next meeting.

b.

Ken will call references.

9. New Business

a. Assessors contract: .

Information: 1 Monthly fee starting June 1, 2025 -March 31, 2026

Motion: to sign contract

By: Huff

2nd: Sowles

Discussion

Vote: Yays: 5

Nays: 0

Motion carried

b. Zoning Admin. Contract & Raise

Information: No raise- EMO insurance covered by Township. Admin received a large raise the prior year.

Motion: To sign contract with a few minor additions.

By: Tester

2nd: Huff

Discussion: Contract needed to have an addition couple items added to it.

Vote: Yays: 5

Nays: 0

Motion carried

c. Uniform Number Changes

Information: Switch to BSA we had to update are Ledger Numbers to match State requirements. Has been completed and list in Meeting package

d. Budget Amendment - Will have a new layout and be easier to make adjustments as needed.

e. July meeting change

Information: Due to schedule conflict and deciding on new Treasure we need to move July Meeting to July 9th, 2025

Motion : To move July meeting to the 9th of July

By:Huff

2nd: Tester

Discussion

Vote: Yays: 5

Nays: 0

Motion carried

f Fire millage increase

Information: Will need to decide how much and get it ready for Feb.

Motion: To discuss millage increase for fire department at the August meeting.

By: Sowles

2nd: Bunting

Discussion: Bunting asked for this to be discussed at the August board meeting so that he can attend the fire meeting in July to have more accurate numbers for the boards decision.

Vote: Yays: 5

Nays: 0

Motion carried

g. Approval of MTA dues

Information:

Motion: To approve Basic package for MTA

Motion: Sowles

2nd: Huff

Discussion: None

Vote: Yays: 5

Nays: 0

Motion carried

h. Quotes for propane for winter

Information: Longs is quoting price of \$1.76. Check with other suppliers for prices

Motion: To have Clerk check prices with Propane suppliers

By: Bunting

2nd: Sowles

Vote: Yays: 4

Nays: 1

Motion carried

i. Purchase stamp supply before price goes up next month

Information: \$1500 in budget for stamp, purchase will be made this week

10. Announcements

Next Meeting Dates

DTB 7:00 p.m., July 9, 2025 1 week early than normal

PC 7:00 p.m., July 30, 2025

11. Public Comment

Please use microphones.

Lake sewers

Longs propane recommendation

Great job

12. Board Comment

Sewers in the hands of the residents on the lake. They will need to get the signatures and studies.

13. Adjournment

Motion: To adjourn tonight's meeting at 8:21pm

By: Bunting

2nd: Sowles

Discussion

Vote: Yays:

5

Nays:

0

Motion carried.